



## **Title: Senior Vendor Manager**

**Remote | Full-Time**

### **About the Role:**

Snipp Interactive Inc. is seeking a highly motivated **Senior Vendor Manager** to oversee all third-party vendors across the organization, with a strong emphasis on cost optimization. This role is critical to ensuring vendor relationships deliver maximum value, service excellence, and measurable cost savings.

The successful candidate will be responsible for managing existing vendor relationships, sourcing new vendors where necessary, negotiating contracts, and ensuring all vendors meet or exceed key performance indicators (KPIs). This position reports directly to the Vice President of Operations and Efficiency and offers the flexibility of fully remote work.

### **Key Responsibilities:**

- Optimize costs across all vendor relationships while maintaining quality and service standards.
- Manage and nurture relationships with existing service and technology vendors.
- Lead negotiations for new and existing contracts, focusing on favourable terms and cost savings.
- Identify, evaluate, and onboard new vendors aligned with company goals.
- Monitor vendor performance against KPIs and develop corrective action plans as needed.
- Collaborate with internal stakeholders to assess vendor needs and address issues.
- Maintain thorough documentation and reporting on vendor agreements, performance, and cost metrics.

### **Qualifications:**

- 7+ years of experience managing third-party vendors, particularly service providers and technology vendors.
- Bachelor's degree in Business or a related field; equivalent experience will also be considered.
- Advanced proficiency in Microsoft Excel.
- Strong financial acumen with the ability to interpret profit and loss statements.
- Exceptional negotiation, interpersonal, and conflict resolution skills.
- Proven ability to manage multiple vendor negotiations and relationships simultaneously.
- Self-starter who thrives with minimal supervision.
- Experience working in a fast-paced environment is an asset.
- Familiarity with legal compliance standards such as SOC 2 and ISO certifications is considered an asset.

**What We Offer:**

- Competitive salary
- Fully remote work environment
- Flexible working hours
- Opportunity to make a meaningful impact on the company's operational efficiency and profitability

If you feel you are a fit,

[CLICK HERE TO APPLY](#)

We would love to hear from you!

Be sure to attach a resume.